UNITED STATES SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

FORM U-13-60

ANNUAL REPORT

For the Year Ended December 31, 2003

UNITIL SERVICE CORP. 6 Liberty Lane West, Hampton, New Hampshire 03842-1720

Date of Incorporation: October 9, 1984
State of Incorporation: New Hampshire

Name, Title and address of officer to whom correspondence concerning this report should be addressed:

Laurence M. Brock, Vice President & Controller 6 Liberty Lane West Hampton, New Hampshire 03842-1720

Name of Principal Holding Company:

UNITIL Corporation

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SCHEDULE I - COMPARATIVE BALANCE SHEET

Give balance sheet of the Company as of December 31 of the current and prior year.

		AS OF DEC	
ACCOUNT	ASSETS AND OTHER DEBITS	CURRENT	PRIOR
	and the control of th		
	SERVICE COMPANY PROPERTY	\$ 10,403,598	\$ 10,115,307
101	Service company property (Schedule II)	\$ 10, 4 03,5 3 6	φ 10,115,50 <i>1</i>
107	Construction work in progress (Schedule II)	10,403,598	10,115,307
	Total Property	10,403,390	10,110,007
108	Less accumulated provision for depreciation		
	and amortization of service company		5 400 004
	property (Schedule III)	6,663,986	5,130,631
	Net Service Company Property	3,739,612	4,984,676
	INVESTMENTS		
123	Investments in associate companies (Schedule IV)	-	-
124	Other investments (Schedule IV)		
	Total investments		-
	CURRENT AND ACCRUED ASSETS		
131	Cash	25,015	2,006,818
134	Special deposits		
135	Working funds	6,000	6,000
136	Temporary cash investments (Schedule IV)		
141	Notes receivable		
143	Accounts receivable	67,846	196,367
144	Accumulated provision for uncollectable		
	accounts		
146	Accounts receivable from associate		
	companies (Schedule V)	2,040,574	2,972,087
152	Fuel stock expense undistributed (Schedule VI)		
154	Materials and supplies		
163	Stores expense undistributed (Schedule VII)		
165	Prepayments	178,683	225,914
174	Miscellaneous current and accrued		
	assets (Schedule VIII)		- 40- 400
	Total Current and Accrued Assets	2,318,118	5,407,186
	DEFERRED DEBITS		
181	Unamortized debt expense		
182	Regulatory Assets	(608,890)	
184	Clearing accounts	148,462	31,582
186	Miscellaneous deferred debits (Schedule IX)	333,810	204,191
188	Research, development, or demonstration		
	expenditures (Schedule X)		
190	Accumulated deferred income tax		
	Total Deferred Debits	(126,618)	(1,725,467)
	TOTAL ASSETS AND OTHER DEBITS	\$ 5,931,112	\$ 8,666,395

SCHEDULE I - COMPARATIVE BALANCE SHEET

ACCOUNT	LIABILITIES AND PROPRIETARY CAPITAL	CU	AS OF DI	ECE	MBER 31 PRIOR
	PROPRIETARY CAPITAL				
201	Common stock issued (Schedule XI)	\$	1,000	\$	1,000
211	Miscellaneous paid-in-capital (Schedule XI)	•	•		•
215	Appropriated retained earnings (Schedule XI)				
216	Unappropriated retained earnings (Schedule XI)		1,688		1,688
	Total Proprietary Capital		2,688		2,688
	LONG-TERM DEBT				
223	Advances from associate companies (Schedule XII)		-		•
224	Other long-term debt (Schedule XII)				
225	Unamortized premium on long- term debt				
226	Unamortized discount on long-term debt-debit				
	Total Long-Term Debt		-		**
227	Obligations under capital leases - non-current		403,455		881,021
	CURRENT AND ACCRUED LIABILITIES				
231	Notes payable				
232	Accounts payable		65,742		479,022
233	Notes payable to associate				
	companies (Schedule XIII)	3	3,807,632		5,303,001
234	Accounts payable to associate				
	companies (Schedule XIII)		(669,716)		(742,066)
236	Taxes accrued		(149,318)		(14,503)
237	Interest accrued				
238	Dividends declared				
241	Tax collections payable				
242	Miscellaneous current and accrued				
	liabilities (Schedule XIII)	4	,036,796		3,683,064
243	Obligations under capital leases - current		566,714		751,162
	Total Current and Accrued Liabilities	7	,657,8 <u>50</u>		9,459,680
	DEFERRED CREDITS				
253	Other deferred credits		(608,890)		(569,000)
255	Accumulated deferred investment tax credits				
	Total Deferred Credits		(608,890)		(569,000)
282	ACCUMULATED DEFERRED INCOME TAXES	(1	,523,991)		(1,107,994)
	TOTAL LIABILITIES AND PROPRIETARY CAPITAL	\$ 5	5,931,112	\$	8,666,395

SCHEDULE II - SERVICE COMPANY PROPERTY

	DESCRIPTION	BALANCE AT BEGINNING OF YEAR	ADDITIONS	RETIREMENTS OR SALES	OTHER CHANGES/1	BALANCE AT CLOSE OF YEAR
	Company Property					
301	ORGANIZATION					
303	MISC INTANGIBLE PLANT	\$ 4,382,833	\$ 195,723	\$ -	\$ -	\$ 4,578,556
304	LAND AND LAND RIGHTS					
305	STRUCTURES AND IMPROVEMENTS	S				
306	LEASEHOLD IMPROVEMENTS			`		
307	EQUIPMENT 2/	4,598,655	94,215	(66,610)	-	4,626,260
308	OFFICE FURNITURE AND EQUIPMENT	1,105,281	11,892	(44,828)	-	1,072,345
309	AUTOMOBILES, OTHER VEHICLES	28,538	22,394	(28,538)	-	22,394
310	AIRCRAFT AND AIRPORT EQUIPME	NT				
311	OTHER SERVICE COMPANY PROPE	RTY 3/				
	SUB-TOTAL	10,115,307	324,224	(139,976)	-	10,299,555
107	CONSTRUCTION WORK IN PROGRESS	-	-	-	104,043	104,043
	TOTAL	\$ 10,115,307	\$ 324,224	\$ (139,976)	\$ 104,043	\$ 10,403,598

1/ PROVIDE AN EXPLANATION OF THOSE CHANGES CONSIDERED MATERIAL:

SCHEDULE II - CONTINUED

2/ SUBACCOUNTS ARE REQUIRED FOR EACH CLASS OF EQUIPMENT OWNED. THE SERVICE COMPANY SHALL PROVIDE A LISTING BY SUBACCOUNT OF THE EQUIPMENT ADDITION DURING THE YEAR AND THE BALANCE AT THE CLOSE OF THE YEAR:

SUBACCOUNT DESCRIPTION		AD	BALANCE AT CLOSE OF YEAR		
				_	0.040.077
Computer Systems		\$	90,044	\$	3,842,377
Phone System			4,171		755,249
Other Equipment			-		28,634
	TOTAL	\$	94,215	\$	4,626,260
3/ DESCRIBE OTHER SERVICE COMPANY PROPERTY:					
NONE					
4/ DESCRIBE CONSTRUCTION WORK IN PROGRESS:					
NONE					

SCHEDULE III

ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF SERVICE COMPANY PROPERTY

	DESCRIPTION	BALANCE AT BEGINNING OF YEAR	ADDITIONS CHARGED TO ACCOUNT 403	RETIREMENTS	OTHER CHANGES ADD (DEDUCT)1/	BALANCE AT CLOSE OF YEAR
301	ORGANIZATION					
303	MISCELLANEOUS INTANGIBLE	\$ 1,010,622	\$ 895,464	\$ -	\$ -	\$ 1,906,086
304	LAND AND LAND RIGHTS					
305	STRUCTURES AND IMPROVEME	ENTS				
306	LEASEHOLD IMPROVEMENTS					
307	EQUIPMENT	3,237,940	602,630	(66,610)	-	3,773,960
308	OFFICE FURNITURE AND EQUI	842,306	163,869	(44,190)	-	961,985
309	AUTOMOBILES, OTHER VEHICLES AND RELATED GARAGE EQUIPMENT	39,763	10,730	(28,538)	-	21,955
310	AIRCRAFT AND AIRPORT EQUIP	PMENT				
311	OTHER SERVICE COMPANY PR	OPERTY				
	TOTAL	\$ 5,130,631	\$ 1,672,693	\$ (139,338)	\$ -	\$ 6,663,986

1/ PROVIDE AN EXPLANATION OF THOSE CHANGES CONSIDERED MATERIAL:

SCHEDULE IV - INVESTMENTS

Investments" state each investment separately, with description, including the name of

INSTRUCTIONS: Complete the following schedule concerning investments. Under Account 124 "Other

	issuing company, number of shares or princi	pal a	mount.		_
	Under Account 136, "Temporay Cash Investi	men	ts" list each inve	stm	ent separately.
ACCOUNT	DESCRIPTION		BALANCE AT BEGINNING OF YEAR		BALANCE AT CLOSE OF YEAR
123	INVESTMENT IN ASSOCIATE COMPANIES	\$		-	\$ -
124	OTHER INVESTMENTS			-	-
136	TEMPORARY CASH INVESTMENTS			-	-
	TOTAL	-\$			\$ -
					V

SCHEDULE V - ACCOUNTS RECEIVABLE FROM ASSOCIATE COMPANIES

Usource Inc. UNITIL Corp.

INSTRUCTIONS: Complete the following schedule listing accounts receivable from each associate company. Where the service company has provided accomodation or convenience payments for associate companies, a separate listing of total payments for each associate company by subaccount should be provided.

DESCRIPTION ACCOUNT 146 - ACCOUNTS RECEIVABLE FROM ASSOCIATE COM	BI	LANCE AT EGINNING OF YEAR	В	ALANCE AT CLOSE OF YEAR
Unitil Energy Systems	\$	1,698,163	\$	992,005
Fitchburg Gas and Electric Light Company		1,005,510		861,912
UNITIL Power Corp.		-		-
UNITIL Realty Corp.		1,614		962
UNITIL Corporation		1,315		62,601
UNITIL Resources, Inc.		265,485		123,094
TOTAL	\$	2,972,087	\$	2,040,574
ANALYSIS OF CONVENIENCE OR ACCOMMODATION PAYMENTS:				
Unitil Energy Systems Fitchburg Gas and Electric Light Company UNITIL Power Corp. UNITIL Realty Corp. UNITIL Resources, Inc.			\$	1,989,406 2,350,886 724,385 35,530 3,193

TOTAL PAYMENTS \$ 5,356,786

21,256

232,130

CONVENIENCE PAYMENTS BY TYPE AND COMPANY

	5	UES	FGE	UPC	URC	URI	Usource	nc	Total
Insurance \$	<u></u>	1,524,513 \$	\$ 1,317,023		\$ 33,401	\$ 1,267		€	2,876,204
Legal	- •	298,938	892,726	700,362		861	2,733	230,001	2,125,621
Telephone Service		45,281	43,216				17,458		105,955
Audit Fees		109,506	91,924	24,023	2,129	1,065	1,065	2,129	231,841
Other		11,168	5,997						17,165

\$ 21,256 \$ 232,130 \$ 5,356,786

3,193

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35,530

\$ 724,385

1,989,406 \$ 2,350,886

SUMMARY:

SCHEDULE VI - FUEL STOCK EXPENSES UNDISTRIBUTED

INSTRUCTIONS	Report the amount of labor and expenses in the year and indicate amount attributable to headed "Summary" listed below give an ove service company.	each associate	company. Under	r the section
ACCOUNT		LABOR	EXPENSE	TOTAL
152	FUEL STOCK EXPENSE UNDISTRIBUTED	\$	- \$ -	\$ -
	TOTAL	-\$	- \$ -	

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SCHEDULE VII - STORES EXPENSE UNDISTRIBUTED

INSTRUCTIONS: Report the amount of labor and expenses incurred with respect to stores expense during the year and indicate amount attributable to each associate company.

ACCOUNT	DESCRIPTION	LAB	OR	EXP	ENSE	TOTA	<u>L</u>
163	STORES EXPENSE UNDISTRIBUTED	\$	-	\$	-	\$	-

TOTAL \$ - \$ - \$ -

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SCHEDULE VIII - MISCELLANEOUS CURRENT & ACCRUED ASSETS

INSTRUCTIONS:	Provide detail of items in this account. Items less than \$10,000 may be grouped, showing the
	number of items in each group

	DESCRIPTION	BALANCE AT BEGINNING	BALANCE AT CLOSE
ACCOUNT	DESCRIPTION	OF YEAR	OF YEAR
174	MISCELLANEOUS CURRENT & ACCRUED ASSETS	\$ -	\$ -

TOTAL \$ - \$ -

SCHEDULE IX - MISCELLANEOUS DEFERRED DEBITS

INSTRUCTIONS: Provide detail of items in this account. Items less than \$10,000 may be grouped by class shwoing the number of items in each class.

ACCOUNT	DESCRIPTION	BE	LANCE AT EGINNING OF YEAR	ALANCE AT CLOSE OF YEAR
186	MISCELLANEOUS DEFERRED DEBITS			
	Under/(over) collected administrative expenses	\$	(12,787)	\$ (1,820)
	Sarbanes-Oxley Financial Reporting Compliance System		-	18,038
	Postage		3,104	37,201
	Software		213,874	75,391
	Deferred Charges		-	205,000
	TOTAL	\$	204,191	\$ 333,810

SCHEDULE X - RESEARCH, DEVELOPMENT OR DEMOSTRATION EXPENDITURES

INSTRUCTIONS: Provide a description of each material research, devlopment, or demonstration project which incurred costs by the service corporation during the year.

	DESCRIPTION	BALANCE AT CLOSE OF YEAR
188	RESEARCH, DEVELOPMENT OR DEMONSTRATION EXPENDITURES	\$ -

TOTAL	_	 	
TOTAL	<u>\$</u>		-

SCHEDULE XI - PROPRIETARY CAPITAL

Classify amounts in each account with brief explanations, disclosing the general nature of transactions which gave rise to the reported amounts. INSTRUCTIONS:

S OD AMOUNT	1,000.00	AMOUNT		•
OUTSTANDING CLOSE OF PERIOD SHARES TOTAL AN	⇔	AN	₩	₩
OUTSTANDING CLOSE OF PERIOD NO. OF SHARES TOTAL AMOUNT	100			TOTAL 🕏
PAR OR STATED VALUE PER SHARE	10.00			
PAR	↔			
NUMBER OF SHARES AUTHORIZED	300			
CLASS OF STOCK	COMMON STOCK ISSUED	DESCRIPTION	MISCELLANEOUS PAID-IN CAPITAL APPROPRIATED RETAINED EARNINGS	
ACCOUNT	201	ACCOUNT	211 215	

capital owned or net loss remaining from servicing nonassociates per the General Instructions of the Uniform System of Accounts. For dividends paid during the year in cash or otherwise, provide rate percentage, amount of dividend, rate Give particulars concerning net income or (loss) during the year, distinguishing between compensation for the use of declared and date paid. INSTRUCTIONS:

	DESCRIPTION	BALANCE AT BEGINNING OF YEAR	SALANCE AT BEGINNING OF YEAR	NET INCOME OR (LOSS)	DIVIDENDS		BALANCE AT CLOSE OF YEAR
216	UNAPPROPRIATED RETAINED EARNINGS	₩	1,688 \$	_	⇔	↔	1,688
	TOTAL \$	L \$	1,688		\$ -	\$	1,688

SCHEDULE XII - LONG-TERM DEBT

INSTRUCTIONS	INSTRUCTIONS: Advances from associate companies should be reported separately for advances on notes, and advances on open account. Names of associate companies from which advances are received shall be shown under the class and series obligation column. For account 224 - Other Long-Term Debt provide the name of creditor company or organization, terms of the obligation, date of maturity, interst rate, and the amount authorized and outstanding.
ACCOUNT	TERMS OF OBLIG DATE BALANCE AT NAME OF CLASS & SERIES OF NTEREST AMOUNT BEGINNING CLOSE ACCOUNT DESCRIPTION CREDITOR OF OBLIGATION MATURITY RATE AUTHORIZED OF YEAR ADDITIONS DEDUCTIONS OF YEAR
223	ADVANCES FROM ASSOCIATE COMPANIES:

OTHER LONG-TERM DEBT:

224

TOTAL \$ - \$ - \$

PLANATION OF DEDUCTIONS:

SCHEDULE XIII - CURRENT AND ACCRUED LIABILITIES

INSTRUCTIONS:

Provide balance of notes and accounts payable to each associate company. Give description and amount of miscellaneous current and accrued liabilities. Items less than \$10,000 may be grouped, showing the number of items in each group.

ACCOUNT	DESCRIPTION	В	ALANCE AT EGINNING OF YEAR	ALANCE AT CLOSE OF YEAR
233	NOTES PAYABLE TO ASSOCIATE COMPANIES			
	Money Pool	\$	5,303,001	\$ 3,807,632
	TOTAL	\$	5,303,001	\$ 3,807,632
234	ACCOUNTS PAYABLE TO ASSOCIATE COMPANIES			
	Unitil Energy Systems Fitchburg Gas and Electric Company UNITIL Corporation UNITIL Power Corporation UNITIL Realty Corporation UNITIL Resources Inc. Usource LLC	\$	(270,227) (140,490) (7,621) (316,815) (147) (22) (6,744)	\$ (872,238) (273,749) 550,870 (67,455) (1,078) (458) (5,608)
242	TOTAL MISCELLANEOUS CURRENT AND ACCRUED LIABILITIES	\$	(742,066)	\$ (669,716)
	Accrued Pension Costs Accrued SERP Accrued Annual Report Accrued PBOP Costs Accrued Vacation Accrued Compensation Accrued Restructuring Costs Accrued Other	\$	828,035 51,088 229,341 1,041,886 1,511,048 21,666	\$ 1,358,195 904,151 46,159 481,878 240,000 929,100 - 77,313
	TOTAL	\$	3,683,064	\$ 4,036,796

SCHEDULE XIV-NOTES TO FINANCIAL STATEMENTS

INSTRUCTIONS: The space below is provided for important notes regarding the financial statements or any account thereof. Furnish particulars as to any significant contingent asset or liabilities existing at the end of the year. Notes relating to financial statements shown elsewhere in the report may be indicated here by reference.

Selected Notes to the Financial Statements:

UNITIL Service Corp. (USC), a wholly-owned subsidiary of UNITIL Corporation, a public utility holding company, provides centralized support services to the parent company and its subsidiaries. USC is subject to the jurisdicion of the Securities and Exchange Commission (SEC) under the Public Utility Holding Company Act of 1935. Accordingly, USC maintains its books of account as prescribed by the "Uniform System of Accounts for Mutual Service Companies and Subsidiary Service Companies" as Amended February 2, 1979 to be effective January 1, 1980. USC prepares its financial statements in conformity with generally accepted accounting principles.

Please refer to the 2003 UNITIL Corporation Form 10-K for additional disclosures.

SCHEDULE XV - STATEMENT OF INCOME

ACCOUNT	DESCRIPTION	(CURRENT YEAR	PRIOR YEAR
	INCOME			
457	Services rendered to associate companies	\$	19,367,031 \$	20,439,909
458	Services rendered to nonassociate			
	companies		30,000	30,000
419	Interest Income			
421	Miscellaneous income or (loss)		8,297	(14,850)
	Total Income		19,405,328	20,455,059
	EXPENSE			
920	Salaries and wages		9,896,462	10,147,522
921	Office supplies and expenses		868,672	874,977
922	Other		42,861	(268,627)
923	Outside services employed		475,512	678,283
924	Property insurance		7,955	6,548
925	Injuries and damages		82,861	44,864
926	Employee pensions and benefits		2,607,570	3,791,939
930.1	Advertising expense		3,553	11,239
930.2	Miscellaneous general expense		559,669	404,996
931	Rents		1,467,487	1,504,035
932	Maintenance		592,902	545,734
403	Depreciation and amortization expense		1,672,692	1,667,038
408	Taxes other than income taxes		825,889	761,418
409	Income taxes		(31,061)	232,663
410	Provision for deferred income taxes		124,985	(180,267)
426.1	Donations		50,324	42,275
426.5	Penalties		1,983	1,640
430	Interest on debt to associates		6,684	55,055
431	Other interest expense		148,328	133,727
	Total Expense		19,405,328	20,455,059

ANALYSIS OF BILLING - ASSOCIATE COMPANIES ACCOUNT 457

NAME OF ASSOCIATE COMPANY	DIRECT COSTS CHARGED 457-1	INDIRECT COSTS CHARGED 457-2	COMPENSATION FOR USE OF CAPITAL 457-3	TOTAL AMOUNT BILLED
Unitil Energy Systems, Inc.	\$ 5,394,939	\$ 4,324,775	\$ -	\$ 9,719,714
Fitchburg Gas and Electric Light Company	4,726,856	3,734,908	-	8,461,764
UNITIL Realty Corp.	5,174	4,942	-	10,116
UNITIL Resources, Inc.	642,871	530,069	-	1,172,940
UNITIL Corp.	1,319	1,178	-	2,497
TOTAL	\$ 10,771,159	\$ 8,595,872	\$ -	\$ 19,367,031

ANALYSIS OF BILLING - NON-ASSOCIATE COMPANIES ACCOUNT 458

INSTRUCTION: Provide a brief description of the services rendered to each nonassociate company.

TOTAL

UNITIL Retiree Trust - Professional services provided.

SCHEDULE XVI - ANALYSIS OF CHARGES FOR SERVICE ASSOCIATE AND NON-ASSOCIATE COMPANIES

INSTRUCTION Total cost of service will equal for associate and non associate companies the total amount billed under their separate analysis of billing schedules.

R SERVICE	TOTAL	ļ	9,896,462					2.6		3,553	<u>ئة</u>	_	_			_			-	•	50.324			148,328	19.398.644			6,684	19,405,328	
TOTAL CHARGES FOR SERVICE	INDIRECT	ᅦ	\$ 831,092 847,260	047,400 12,861	342,687	242,302 7 055	82.861	2,607,570	•	3,553	559,669	1.467.487	(948,518)	1,672,692	825,889	(31,061)	124.985		•	•	50.324	1,983	•	148,328	8 637 512			6,684	8,644,196	•
TOTAL (DIRECT	-	\$ 9,065,370	214,12	132 030	132,330	•	٠	•	•	1	•	1,541,420	•	,	•	•	•	•	1	•	•	•	•	10.761.132			•	10,761,132	
Y CHARGES	IATOT	2	30,000		•	ł (•	•	•	•	•	ı	•	•	•	•	•	•	•	•	•	•	1	30,000	1		•	30,000	
NONASSOCIATE COMPANY CHARGES	INDIRECT	5	30,000																						30,000			•	30,000	•
NONASSOC	DIRECT	3																							•			•	•	
CHARGES	TOTAL	-	\$ 9,866,462	42 861	42,001	70,074	82.861	2,607,570	•	3,553	559,669	1,467,487	592,902	1.672.692	825.889	(31,061)	124.985	•	•	•	50.324	1,983	•	148,328	19.368.644			6,684	19,375,328	•
ASSOCIATE COMPANY CHARGES	INDIRECT	기	\$ 801,092	42 861	242 582	7 955	82.861	2,607,570	•	3,553	559,669	1,467,487	(948,518)	1.672.692	825,889	(31,061)	124,985				50,324	1,983		148,328	8,607,512			6,684	8,614,196	
ASSOCIA	DIRECT		9,065,370	711.7	132 930	135,330							1,541,420												10,761,132				10,761,132	•
	DESCRIPTION OF ITEMS	CALABIEC AND MACES	OFFICE SUPPLES AND EXPENSES	ADMIN EXPENSE TRANS-CREDIT	OUTSIDE SERVICES FMPI OYED	PROPERTY INSURANCE	INJURIES AND DAMAGES	EMPLOYEE PENSIONS AND BENEFITS	REGULATORY COMMISSION EXPENSE	GENERAL ADVERTISING EXPENSE	MISC. GENERAL EXPENSE	RENTS	MAINT. OF STRUCT. & EQUIP.	DEPR. AND AMORT. EXPENSE	TAXES OTHER THAN INCOME	INCOME TAXES	PROV FOR DEF INC TAXES	PROV FOR DEF INC TAX CREDIT	INVESTMENT TAX CREDIT	INTEREST INCOME	DONATIONS	PENALTIES	INTEREST ON LONG-TERM DEBT	OTHER INTEREST EXPENSE	SUBTOTAL EXPENSES	COMPENSATION FOR USE OF EQUITY CAPITAL	INTEREST ON DEBT TO ASSOCIATE	COMPANIES	TOTAL EXPENSES	IMISCELLANEOUS INCOME
	ACCOUNT	020	921	922	923	924	925	926	928	930.1	930.2	931	932	403	408	409	410	411	411.5	419	426.1	426.5	427	431		COMPENSATI		430	Ş	421

SCHEDULE XVII - SCHEDULE OF EXPENSE DISTRIBUTION BY DEPARTMENT OR SERVICE FUNCTION

Indicate each department or service function. (See instruction 01-3 General Structure of Accounting System Uniform System Account)

INSTRUCTION:

П		-06Y	804,870	130,139		99.604			12.051				679.352	113,352	!											
TION		TECHNO!	\$ 804	130		56			1,7	!			5/9	113												
DEPARTMENT OR SERVICE FUNCTION		SERVICES ENGINEERING TECHNOLOGY	\$ 1,061,425	71.645		•			27.924	<u>.</u>			14.691	135												
PARTMENT OF	CUSTOMER	SERVICES	\$ 1,719,819	86.908		48.214			15.062	<u> </u>			52.747	90 719	1											
130		FINANCE	\$ 758,040	46.087		23.049	7,955	82,861	6.221			385,765										1.983		6.684	148,328	
		DISTRIBUTION	\$ 548,103	9.115	-	6.740	<u>-</u>		8.607	<u>.</u>		•	(585)	•												
SE FUNCTION	ENERGY	MARKETS	\$ 997,176	18.843		4.810			•			1	15.958	•												
DEPARTMENT OR SERVICE FUNCTION		ACCOUNTING	\$ 894,722	24,009	42,861	4,646			2.194			37.416	(840,264)	54.884	1.672,692	825.889	(31,061)	124.985								
1 1			\$ 2,003,344	399,974		258.182			2.518.574		3,553	132,476	23,264	333,812							50,324					
	REGULATORY	& COMMUN.	\$ 1,108,963	81,952	•	30,267	•		16,937	•		4,012		•												
Г		AMOUNT	\$ 9,896,462	868,672	42,861	475,512	7,955	82,861	2,607,570	•	3,553	559,669	1,467,487	592,902	1,672,692	825,889	(31,061)	124,985	•	•	50,324	1,983	•	6,684	148,328	
	DESCRIPTION OF ITEMS		SALARIES AND WAGES	OFFICE SUPPLES AND EXPENSES	ADMIN. EXPENSE TRANS-CREDIT	OUTSIDE SERVICES EMPLOYED	PROPERTY INSURANCE	INJURIES AND DAMAGES	EMPLOYEE PENSIONS AND BENEF	REGULATORY COMMISSION EXPE	GENERAL ADVERTISING EXPENSE	MISC. GENERAL EXPENSE	RENTS	MAINT. OF STRUCT. & EQUIP.	DEPR. AND AMORT. EXPENSE	TAXES OTHER THAN INCOME	INCOME TAXES	PROV. FOR DEF. INC. TAXES	PROV. FOR DEF. INC. TAX CREDIT	INVESTMENT TAX CREDIT	DONATIONS	PENALTIES	INTEREST ON LONG-TERM DEBT	INTEREST ON DEBT TO ASSOCIAT	OTHER INTEREST EXPENSE	
	ACCOUNT							925		928		930.2	931		403	408	409		411 F	411.5	_	_			431	

DEPARTMENTAL ANALYSIS OF SALARIES - ACCOUNT 920

			IENTAL SALAR		NUMBER
NAME OF DEPARTMENT Indicate each department or	TOTAL	PARENT	D IN AMOUNTS OTHER	NON	PERSONNEL END OF
service function	AMOUNT	COMPANY		ASSOCIATES	YEAR
Regulatory and Communications	\$ 1,108,963	\$ -	\$ 1,108,963	\$ -	16
Technology Services	804,869	-	804,869	-	13
Accounting	894,722	-	889,922	4,800	18
Finance	758,040	-	757,440	600	9
Administrative	2,003,344	-	1,979,644	23,700	19
Energy Markets	997,177	-	997,177	-	13
Engineering	1,061,425	-	1,061,425	-	18
Distribution	548,103	-	548,103	-	6
Customer Services	1,719,819	-	1,718,919	900	42

TOTAL	\$	9.896.462	- S	 9.866.462	\$	30,000	154
IOIAL	•	0,000,102	Ψ	0,000,402	Ψ	00,000	107

OUTSIDE SERVICES EMPLOYED - ACCOUNT 923

INSTRUCTIONS:

Provide a breakdown by subaccount of outside services employed. If the aggregate amounts paid to any one payee and included within one subaccount is less than \$25,000 only the aggregate number and amount of all such payments included within the subaccount need to be shown. Provide a subtotal for each type of service.

RELATIONSHIP
"A"= ASSOCIATE

		A - A3300IA I E		
FROM WHOM PURCHASED	ADDRESS	"NA"=NON ASSOCIATE		AMOUNT
Outside Services - Legal				
Various		NA	\$	1,248
Leboeuf Lamb & Greene		NA	•	23,165
Skapars & Associates		NA		15,636
Sulloway & Hollis		NA		12,652
Outside Services - Accounting				
Grant Thornton		NA		4,646
Outside Services - Other				
Various		NA		115,144
URT		NA		56,586
Allegiant Management		NA		65,548
Ceridian		NA		2,703
Factors Funding Co.		NA		16,080
Pomerantz Staffing		NA		4,718
Bruce Mast & Associates		NA		59,045
Diversified Actuarials		NA		21,150
Group Dynamic		NA		4,143
Microsmart Technologies		NA		1,300
Equifax Credit Information		NA		14,297
The Hay Group		NA		20,209
Putnam Fiduciary Trust		NA		13,253
San Diego Commercial		NA		9,258
The Tetrion Group		NA		13,193
IBM		NA		1,538

TOTAL \$ 475,512

EMPLOYEE PENSIONS AND BENEFITS - ACCOUNT 926

INSTRUCTIONS:

Provide a listing of each pension plan and benefit program provided by the service company. Such listing should be limited

DESCRIPTION		AMOUNT
Health Insurance	\$	1,112,575
401 K		226,576
Pension Cost		466,610
SERP		140,000
Life Insurance		45,208
Education	,	103,947
Postretirement Benefit Cost		309,992
Other		202,662

TOTAL \$ 2,607,570

GENERAL ADVERTISING EXPENSES - ACCOUNT 930.1

INSTRUCTIONS:

Provide a listing of the amounts included in Account 930.1 "General Advertising Expenses" classifying the items according to the nature of the advertising and as defined in the account definition. If a particular class includes an amount in excess of \$3,000 applicable to a single payee, show separately the name of the payee and the aggregate amount applicable thereto.

DESCRIPTION	NAME OF PAYER	=	AMOUNT	
Advertising:				
	Advance Notice, Inc.	•	\$ 2,95	53
	Monster.Com		30	05
	Other		29	95

TOTAL \$ 3,553

ANNUAL REPORT OF UNITIL SERVICE CORP. For the Year Ended December 31, 2003

RENTS - ACCOUNT 931

INSTRUCTIONS:

Provide a listing of the amount included in Account 931, "Rents" classifying such expenses by major groupings of property, as defined in the account definition of the Uniform System of

TYPE OF PROPERTY

AMOUNT

Office, Equipment & Other

\$ 1,467,487

TOTAL \$ 1,467,487

TAXES OTHER THAN INCOME TAXES - ACCOUNT 408

INSTRUCTIONS: Provide an analysis of Account 408, "Taxes Other Than Income Taxes." Separate the analysis into two groups: (1) other than U.S. Government and (2) U.S. Government taxes. Specify each of the various kinds of taxes and show the amounts there of. Provide a subtotal for each class of tax.

KIND OF TAX	AM	OUNT
Other than U.S. Government Tax:		
State Unemployment Tax - NH	\$	8,897
Business Enterprise Tax		49,200 58,097
U.S. Government Tax:		
Federal Insurance Contribution Act		757,614
Federal Unemployment Tax		10,178 767,792
	TOTAL \$	825,889

DONATIONS - ACCOUNT 426.1

INSTRUCTIONS:

Provide a listing of the amount included in Account 426.2, "Donations" classifying such expenses by its purpose. The aggregate number and amount of all items of less than \$3,000 may be shown in liew of details

NAME OF RECIPIENT	PURPOSE OF DONATION	Al	AMOUNT		
United Way		\$	14,590		
NHPTV			2,145		
American Cancer Society			1,874		
Leukemia & Lymphoma			1,025		
Various			30,690		

TOTAL \$ 50,324

ANNUAL REPORT OF UNITIL SERVICE CORP. For the Year Ended December 31, 2003

OTHER DEDUCTIONS - ACCOUNT 426.5

INS.	ΓRΙ	JCT	ΓIO	NS

Provide a listing of the amount included in Account 426.5, "Other Deductions," classifying such expenses according to their nature.

DESCRIPTION	NAME OF PAYEE	AMOUNT		
IRS Penalty		\$	1,983	

TOTAL \$ 1,983

SCHEDULE XVIII -NOTES TO STATEMENT OF INCOME

INSTRUCTIONS:

The space below is provided for important notes regarding the statement of income or any account thereof. Furnish particulars as to any significant increases in services rendered or expenses incurred during the year. Notes relating to financial statements shown elsewhere in this report may be indicated here by reference.

See page 19.

ANNUAL REPORT OF UNITIL SERVICE CORP For the Year Ended December 31, 2003

ORGANIZATION CHART

Organization Chart as of December 31, 2003

President & Treasurer Senior Vice President

Vice President Vice President

Vice President & Controller

Vice President
Vice President
Vice President
Asst. Treasurer
Secretary

Mark H. Collin George R. Gantz

Thomas P. Meissner, Jr.

Todd R. Black Laurence M. Brock David K. Foote George E. Long

Raymond J. Morrissey Charles J. Kershaw, Jr. Sandra L. Whitney

ANNUAL REPORT OF UNITIL SERVICE CORPORATION

METHODS OF ALLOCATION

The cost of services rendered by UNITIL Service are allocated and billed based on direct time charges and to a lesser extent, direct cost assigned to individual projects or jobs performed on behalf of associated companies in accordance with the general guidelines set forth below.

- A. **Direct Labor Cost** Gross Wages. Direct Labor Cost Gross Wages are based on the actual gross wage rates of assigned employees multiplied by the actual number of hours worked and directly charged to specific projects or jobs.
- B. **Direct Labor Cost** Other. Direct Labor Cost Other includes the costs of paid absences, such as vacations, sick pay and holidays, and are allocated by employee based on the direct time charged to associated companies. In the event there are not direct time charges available for this allocation, the direct time charges for all UNITIL Service employees are used to make this allocation.
- C. General Overhead Costs, including Indirect Labor General Overhead Costs represent UNITIL Service Indirect Labor Costs and Administrative and General Expenses, and are allocated based on a monthly overhead rate applied against direct time charges. Indirect Labor Costs include pension costs, insurance, payroll taxes, employee savings plan, and similar payroll and benefit items. Administrative and General Expenses are those administrative and operating expenses incurred by UNITIL Service in providing services to associated companies which cannot be identified with or directly charged to a specific project or job.
- D. **Direct Charges** Direct Charges are costs that are directly assignable based on the individual projects or jobs performed on behalf of associated companies, and are excluded from General Overheads. Direct Charges are billed at actual cost and include: Employee Travel, Meals, Lodging, and Other Related Expenses, Data Management Hardware Leases and Maintenance Costs, Telephone Lease, and other miscellaneous expenses.

ANNUAL REPORT OF UNITIL SERVICE CORPORATION

ANNUAL STATEMENT OF COMPENSATION FOR USE OF CAPITAL BILLED

Non applicable

ANNUAL REPORT OF UNITIL SERVICE CORP. For the Year Ended December 31, 2003

SIGNATURE CLAUSE

Pursuant to the requirements of the Public Utility Holding Company Act of 1935 and the rules and regulations of the Securities and Exchange Commission issued thereunder, the undersigned company has duly caused this report to be signed on its behalf of the undersigned officer thereunto duly authorized,

UNITIL Service Corp.(Name of Reporting Company)

By: /s/ Laurence M. Brock
Laurence M. Brock
Vice President & Controller

Date: April 28, 2004